



SEEK Overview for Providers

In 2011, the state will implement **SEEK** (Subsidized Early Education for Kids), the new electronic attendance reporting and payment delivery system for the Subsidized Child Care Program. The system will efficiently and accurately record the date and hours of attendance of children participating in subsidized child care and use this information when determining the payment to the provider.

Point of Service (POS pronounced POZZ) devices that track attendance in real time will be placed in each facility that provides subsidized child care services. The state leases the machines but the provider must have a telephone land line or a cable internet connection for the machine. A parent or responsible adult who has been determined eligible for subsidized child care services will swipe a magnetic stripe card that contains family specific information each time a child is checked in or out of the facility. Providers will be able to print attendance and other reports from the POS device or through the Provider Web Portal.

To determine payments to the participating child care centers and homes, attendance information from the POS devices will be used. Payment will be based upon business rules for Subsidized Child Care as provided by the Division to Affiliated Computer Services, Inc. (ACS). Payments to providers will be made by the state twice a month by direct deposit to a checking or savings account designated by the provider.

Training will be provided on the use and care of the POS and the Provider Web Portal. After the installation of the POS, providers can call the **Provider Call Center at 1-877-606-2776** for technical assistance.